

HIPAA COW Document Resources Available on hipacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Accounting of Disclosures	Form: Request for an Accounting of Disclosures Form: Disclosures Tracking Log	Privacy	Accounting of Disclosures	Resources>Documents >Privacy & Security	8/28/13	Note: 1/15/2020 Privacy Co-Chairs reviewed. Decision: Accounting of Disclosures has not had any changes.
Amendment Form	Form: Request for Amendment/Correction of Protected health Information	Privacy	Amendment Requests	Resources>Documents >Privacy & Security	2/1/13	
Amendment Policy	~	Privacy	Amendment Requests	Resources>Documents >Privacy & Security	4/1/13	
Analysis of 2016 HIPAA Privacy Rule Modifications to Strengthen the Firearm Backgroup Check System	Frequently Asked Questions for Healthcare Providers	Privacy	Law Enforcement	Resources>Documents >Privacy & Security	2/8/16	
Audio, Video and Photo Consent	Form: Patient Consent for Photo or Video	Privacy	ROI - Authorization Form Audio-Video-Photo	Resources>Documents >Privacy & Security	10/1/17	
Authorization Elements Grid	~	Privacy	Authorization Form Requirements	Resources>Documents >Privacy & Security	4/4/18	
BA Agreement Omnibus Rule	~	Privacy	Business Associate Agreement	Resources>Documents >Privacy & Security	8/28/13	Note: 1/15/2020 Privacy Co-Chairs reviewed: Decision: BAA has not had any changes, older docs exist that need to be reviewed and updated as necessary.
BA Training PPT	~	Privacy	Business Associate Agreement	Resources>Documents >Privacy & Security	None listed	
Cameras by Law Enforcement Officials		Privacy	Law Enforcement	Resources>Documents >Privacy & Security	5/26/16	
Charging for Copies and Summaries	~	Privacy	ROI - Fees	Resources>Documents >Privacy & Security	4/17/15	

HIPAA COW Document Resources Available on hipaacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Communication of PHI Policy	Sample Message for Answering Machines, Form: Sample Fax Cover Sheet, Guidelines for Emailing PHI, Form: Sample Patient Email Acceptance	Privacy	ROI - Methods & Safeguarding	Resources>Documents >Privacy & Security	6/30/16	
Consent for Disclosure of Patient PHI for Treatment, Payment and Healthcare Operations (TPO)	~	Privacy	ROI - Consent	Resources>Documents >Privacy & Security	10/9/18	
Covid-19: Wisconsin and HIPAA Disclosures for Treatment, Payment, Healthcare Operations and Imminent Threat for Law Enforcement, First Responders	Guidance: Office for Civil Rights (OCR) COVID-19 and HIPAA: Disclosures to Law Enforcement, Paramedics, Other First Responders and Public Health Authorities Bulletin: Department of Health and Human Services COVID-19 & HIPAA Bulletin Limited Waiver of HIPAA Sanctions and Penalties During a Nationwide Public Health Emergency	Privacy	Covid-19	Resources>Documents >Privacy & Security	4/17/20	
De-ID vs. LDS	~	Privacy	De-identification & Limited Data Set	Resources>Documents >Privacy & Security	7/18/18	
Designated Record Sets	Sample Inventory List for Delineating Status of Designated Record Sets	Privacy	Designated Record Set	Resources>Documents >Privacy & Security	8/26/20	

HIPAA COW Document Resources Available on hipaacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Disclosing PHI for Treatment Purposes - Position Statement	~	Privacy	ROI - Treatment	Resources>Documents >Privacy & Security	9/3/19	
Disclosure of PHI to the Media	~	Privacy	ROI - Media	Resources>Documents >Privacy & Security	4/1/18	
Drug Seeking Behavior Whitepaper	~	Privacy	ROI - Drug Seeking	Resources>Documents >Privacy & Security	9/10/19	
Fundraising Policy Doc	~	Privacy	ROI - Fundraising	Resources>Documents >Privacy & Security	4/6/14	
HIPAA & Wisconsin Law Enforcement	Letter: From DHS RE: Reporting of Animal Bites	Privacy	ROI - Law Enforcement	Resources>Documents >Privacy & Security	12/17/15	
HIPAA Implementation & Oversight	~	Privacy	HIPAA Oversight	Resources>Documents >Privacy & Security	8/30/19	
Identity Verification	~	Privacy	ROI - Identity Verification	Resources>Documents >Privacy & Security	10/30/17	
Individual Right to Request Alternative Communications	Form: Sample form for Individual's Right to Request Alternate Means or Locations to Process PHI	Privacy		Resources>Documents >Privacy & Security	8/7/17	
Individual Right to Request Restrictions on How PHI is Used/Disclosed for Treatment, Payment and Healthcare Operations	Forms: Sample request for Restrictions on Use/Disclosure of PHI, Sample Letter of Approval for Request for Record Restrictions, Sample Letter or Denial of Request for Record Restrictions	Privacy	Restriction Requests	Resources>Documents >Privacy & Security	8/7/17	
Issue of Requiring Authorization Forms to Include Copy or Fax - Position Statement	~	Privacy	ROI - Authorization Form Fax Position Stmt	Resources>Documents >Privacy & Security	8/30/18	

HIPAA COW Document Resources Available on hipaacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Management of Employee Health Records Whitepaper	~	Privacy	ROI - Employee Health	Resources>Documents >Privacy & Security	4/1/19	
Marketing Policy Doc	~	Privacy	ROI - Marketing	Resources>Documents >Privacy & Security	3/1/14	
Minimum Necessary Doc	Sample Request for Access to <Organization> Protected Health Information	Privacy	Minimum Necessary	Resources>Documents >Privacy & Security	6/30/16	
Minimum Necessary Training PPT	~	Privacy	Minimum Necessary	Resources>Documents >Privacy & Security	None listed	
Minors and Access Doc	~	Privacy	ROI - Minors	Resources>Documents >Privacy & Security	7/19/13	
Notice of Privacy Practice Acknowledgement	Form: Acknowledgement of Receipt of Privacy Notice	Privacy	Notice of Privacy Practices	Resources>Documents >Privacy & Security	7/22/13	
Notice of Privacy Practice Policy - Payer	~	Privacy	Notice of Privacy Practices	Resources>Documents >Privacy & Security	7/22/13	
Notice of Privacy Practice Model - Payer	~	Privacy	Notice of Privacy Practices	Resources>Documents >Privacy & Security	7/22/13	
Notice of Privacy Practice Policy - Provider	~	Privacy	Notice of Privacy Practices	Resources>Documents >Privacy & Security	7/22/13	
Notice of Privacy Practice Model - Provider	~	Privacy	Notice of Privacy Practices	Resources>Documents >Privacy & Security	7/22/13	
Occupational Health Whitepaper	~	Privacy	ROI - Occupational Health	Resources>Documents >Privacy & Security	4/15/13	
Patient/Insured Privacy-Related Complaints Policy & Form	Form: Patient/Insured Privacy Complaint Report Form	Privacy	Incidents	Resources>Documents >Privacy & Security	5/18/17	
Patient Privacy Rights - Policy		Privacy	Patient Rights	Resources>Documents >Privacy & Security	6/5/18	
Patient Privacy Rights - PowerPoint	~	Privacy	Patient Rights	Resources>Documents >Privacy & Security	9/18/17	

HIPAA COW Document Resources Available on hipaacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Patient Right to Access, Inspect and Copy Protected Health Information	~	Privacy	ROI - Patient	Resources>Documents >Privacy & Security	8/30/18	
Plan Documents Policy	~	Privacy	Plan Documents	Resources>Documents >Privacy & Security	8/30/19	
Policy & Procedure for Use and Disclosure of PHI for Judicial and Administrative Proceedings	~	Privacy	ROI - Legal Proceedings	Resources>Documents >Privacy & Security	12/5/18	
Preemption - WI 146	~	Privacy	Preemption - Mental Health & Developmental Disabilities	Resources>Documents >Privacy & Security	7/10/08	
Preemption - WI 252	~	Privacy	Preemption - STD, HIV, etc.	Resources>Documents >Privacy & Security	8/17/03	
Preemption - Wis. Stat. 256.15(12): Ambulance Records Preemption Analysis	~	Privacy	ROI - Ambulance, EMT, 1st Responder	Resources>Documents >Privacy & Security	10/2/19	
Preemption - WI 51.30	~	Privacy	Preemption - Mental Health & Developmental Disabilities	Resources>Documents >Privacy & Security	3/1/09	
Preemption Analysis Supplement Definitions	~	Privacy	Preemption	Resources>Documents >Privacy & Security	3/5/19	
Preemption Matrix (Payer) DOC	~	Privacy	ROI - Payer	Resources>Documents >Privacy & Security	4/29/03	
Privacy Officer Breach Notification Checklist	~	Privacy	Incidents	Resources>Documents >Privacy & Security	3/1/12	Incidents - Breach Notifications
Psychotherapy Notes	~	Privacy	ROI - Psychotherapy Notes	Resources>Documents >Privacy & Security	5/11/15	

HIPAA COW Document Resources Available on hipacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Restriction Requests Policy	Forms: Sample request for Restrictions on Use/Disclosure of PHI, Sample Letter of Approval for Request for Restrictions, Sample Letter for Denial for Request for Restrictions	Privacy	Restriction Requests	Resources>Documents >Privacy & Security	9/18/14	
Sample Letters for Amendment Policy	Multiple Sample Letters Responding to Amendment Requests	Privacy	Amendment Requests	Resources>Documents >Privacy & Security	2/1/13	
Validity of Patient Authorization	~	Privacy	ROI - Authorization Form Checklist	Resources>Documents >Privacy & Security	4/13/16	
WI Authorization Form Doc	Form: Authorization for Use and Disclosure of Health Information	Privacy	ROI - Authorization Form Example	Resources>Documents >Privacy & Security	3/25/16	
Workers Compensation	~	Privacy	ROI - Workers' Compensation	Resources>Documents >Privacy & Security	10/4/17	
Contingency Planning Whitepaper	Forms: Disaster Recovery Team Status Report - Sample Template, Information Security Incident Report Form	Security	Contingency Plan	Resources>Documents >Privacy & Security	4/24/18	Contingency Plan
Cyber Hygiene Guidelines		Security	Security Oversight	Resources>Documents >Privacy & Security	5/27/20	
Data Management & Backup		Security	Data Management & Backup	Resources>Documents >Privacy & Security	8/28/20	Data Management
Encryption Whitepaper	Links: Multiple Links for Reference	Security	Encryption	Resources>Documents >Privacy & Security	1/23/20	Transmission Security - Encryption
Facility Access Policy	Log: Visitor Sign-In Log	Security	Facility Safeguards	Resources>Documents >Privacy & Security	10/31/19	Facility Access

HIPAA COW Document Resources Available on hipaacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Facility Repairs & Maintenance	~	Security	Facility Safeguards	Resources>Documents >Privacy & Security	12/19/19	Facility Maintenance
HIPAA Security Oversight Policy	~	Security	HIPAA Oversight	Resources>Documents >Privacy & Security	7/17/14	HIPAA Oversight
Information System Activity Review (Formerly named Auditing Policy)	~	Security	Auditing, Audit Trail, Audit log	Resources>Documents >Privacy & Security	5/21/15	Auditing; Auditing & Security Measures
Media Sanitization for Disposal or Reuse	Forms: Certificate of Destruction, NIST Certificate of Sanitization. Flowchart: Asset	Security	Disposal & Reuse	Resources>Documents >Privacy & Security	11/25/19	ePHI Disposal
Portable Handheld Device Policy		Security	Portable Media	Resources>Documents >Privacy & Security	3/15/17	
Remote Access Policy	Form: Request for Remote Access. Checklist: Remote Workstation Checklist Recommendations	Security	Access - Remote	Resources>Documents >Privacy & Security	2/27/13	System Access
Removable Media Policy		Security	Removable Media	Resources>Documents >Privacy & Security	3/15/17	
Security Benchmarking Whitepaper	~	Security	Security Effort Benchmarking	Resources>Documents >Privacy & Security	7/13/10	
Security Incident Response	Security Incident Response Flow Chart, Sample Incident Report Form, Chain of Custody Precedures. Links to: SANS Sample Incident Handling Forms.	Security	Incidents	Resources>Documents >Privacy & Security	10/31/19	Incidents - Security Incident Response
Security Policy & Procedure Checklist	Spreadsheet Tabs: Directions, Checklist	Security	Security Policy & Procedure List	Resources>Documents >Privacy & Security	5/30/18	N/A
Security Standards and Associated P&Ps	~	Security	Security Policy & Procedure List	Resources>Documents >Privacy & Security	6/26/19	N/A

HIPAA COW Document Resources Available on hipacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Social Media Guidelines		Security	Social Media	Resources>Documents >Privacy & Security	2/27/19	
System Access Policy	Confidentiality and Information Access Agreement, System Access Request/Change Form Password Guidelines, Termination Checklist	Security	Access - System	Resources>Documents >Privacy & Security	4/1/19	System Access
HIPAA COW OCR Audit Protocol	Audit Protocol Intro, June 2012 HIPAA Security OCR Protocol, June 2012 HIPAA Privacy & Breach OCR Audit Protocol	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	8/10/12	Risk Management
HIPAA COW Risk Analysis Report Template	Threat Identification Overview, Risk Calculation Worksheet and Risk Scale Necessary Actions, Risk Likelihood, Risk Impact, and Risk Level Definitions, NIST Risk Mitigation Methodology Activities	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	5/18/12	Risk Management
Network Diagram Example	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	1/6/12	Risk Management
NIST Risk Assessment Steps	Risk Assessment Methodology Flowchart	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	1/12/12	Risk Management
NIST Risk Definitions and Calculations	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	1/6/12	Risk Management
NIST Risk Mitigation Activities	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	1/6/12	Risk Management
NIST Threat Overview	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	1/6/12	Risk Management

HIPAA COW Document Resources Available on hipacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
OCR Audit Protocol 2013 Cross Reference to the HIPAA COW Risk Assessment Changes Made	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit	9/6/13	Risk Management
Guide for the HIPAA COW Risk Analysis & Risk Management Toolkit	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit and also >Privacy & Security	9/13/13	Risk Management
HIPAA COW Risk Assessment Template	Spreadsheet Tabs: Example Security P&P List, Security Questions, Threat Source List, Inventory Asset List, Risk Mitigation Implementation Plan	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit and also >Privacy & Security	7/2/20	Risk Management
Privacy, Security & Meaningful Use Questions to Ask Vendors	~	Risk Management	Risk Analysis	Resources>Documents >Privacy & Security	12/15/11	
Risk Management Policy	~	Risk Management	Risk Analysis	Resources>Documents >Risk Toolkit and also >Privacy & Security	1/16/13	Risk Management
Breach Notification - 2013 Omnibus Rule Version - Compliance Date 9/23/13	Sample Notification Letter to Secretary of HHS, Sample Media Notification Statement/Release, Sample Breach Notification Log	Privacy & Security	Incidents	Resources>Documents >Privacy & Security	7/17/13	Incidents - Breach Notifications
Business Associate Agreement Policy/Procedure	List: Examples of Business Associates, Business Associate Agreement Checklist, Business Associate Questionnaire	Privacy & Security	Business Associate Agreement	Resources>Documents >Privacy & Security	6/30/16	Note: 1/15/2020 Privacy Co-Chairs reviewed. Decision: Business Associate Agreement has not had any changes, older docs exist that need to be reviewed and updated as necessary.

HIPAA COW Document Resources Available on hipacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
Example Privacy & Security Training Session	~	Privacy & Security	Training	Resources>Documents >Privacy & Security	4/8/15	Training
Telemedicine Policy and Procedure	Telemedicine Privacy and Security Workflow, Consent for Telemedicine Services and Technologies, Clinical and Billing Considerations	Privacy, Security & Risk Management	Covid-19	Resources>Documents >Privacy & Security	6/24/20	
Example Policy and Procedure Template	~	All	Policy Template	Resources>Documents >Privacy & Security	12/9/12	
Why Should I Join a Networking Group Brochure?	~	All	Networking Group Recruitment	Networking Groups	Ongoing	
Business Associate 101 Webinar	~	N/A	Training	Resources>HIPAA Education>HIPAA 101	8/7/19	
Disclosures to Law Enforcement Webinar	~	N/A	Training	Resources>HIPAA Education>Other	10/27/14	
HIPAA Privacy 101 Webinar	~	N/A	Training	Resources>HIPAA Education>HIPAA 101	8/7/19	
HIPAA Risk 101 Webinar	~	N/A	Training	Resources>HIPAA Education>HIPAA 101	10/31/13	
HIPAA Security 101 Webinar	~	N/A	Training	Resources>HIPAA Education>HIPAA 101	9/26/19	
ICD-10 Presentation - "Testing, Testing: An IT Perspective on ICD-10"	~	N/A	Training	Resources>Documents >EDI and also HIPAA Education>Other	3/18/14	
New Guidance on Patient Right of Access Webinar	~	N/A	Training	Resources>HIPAA Education>Other	11/27/17	
Social Media Webinar	~	N/A	Training	Resources>HIPAA Education>Other	6/20/16	

HIPAA COW Document Resources Available on hipacow.org

Document Name	Forms or other Info Included within this Document	Networking Group	Category	Page on website where document is located	Last Revision Date	Security Risk Example Policy Name (from Toolkit)
2014-2015 Healthcare Breaches – Is History Repeating Itself Webinar	~	N/A	Training	Resources>HIPAA Education>Other	4/6/15	
Wisconsin Consumer HIPAA Guide	Link to: A WI Consumer's Guide to Health Information Privacy Brochure	Consumer Relations	Consumer Info	Resources>Documents >Privacy & Security	None listed	

Disclaimer

HIPAA Collaborative of Wisconsin (“HIPAA COW”) holds the Copyright © to this Resources Grid (“Document”). HIPAA COW retains full copyright ownership, rights and protection in all material contained in this Document. Any HIPAA COW copyrighted document may be downloaded from the web, printed, and distributed in its entirety as long as: (i) the reproduced document contains the original HIPAA COW copyright and disclaimer and (ii) the document is provided free of charge. Any entity who wishes to adopt part or all of a document for its own internal compliance may do so without the copyright as long as the document is adopted solely for internal purposes and HIPAA COW is referenced as a source. Any other use of copyrighted material is prohibited without the express written permission of HIPAA COW. This Document is provided “as is” without any express or implied warranty. This Document is for educational purposes only and does not constitute legal advice. If you require legal advice, you should consult with an attorney. Unless otherwise noted, HIPAA COW has not addressed all state pre-emption issues related to this Document. Therefore, this Document may need to be modified in order to comply with Wisconsin/State law.

Original Author: Holly Schlenvogt, MSH, CPM, HIT Specialist and Privacy & Security Lead, MetaStar/WHITEC

Updating Author: Amanda Church